

**Mount Olive Lutheran Church**  
**10310 Scarsdale Boulevard    Houston, TX 77089**  
**281-922-5673**

**FEE Schedule for Weddings and Other Special Events**

1] We offer the use of our building for weddings performed under the auspices of our congregation, even if you are not Lutheran, or do not belong to any church. The Lutheran Wedding Service, however, is a worship service, so there are restrictions as to music permitted.

2] Our minister, Pastor Randy Ledbetter, is available to conduct your service, provided it can be on a mutually agreeable time schedule. He is pleased to meet with you as often as needed during the planning stage, usually 3 times minimum, and as often as needed after the wedding.

3] We must be sure that the church calendar is cleared. Weddings are scheduled, and the date reserved at the time fee deposits are received.

4] A guest minister may conduct the service but only if he is an ordained Pastor of the Lutheran Church-Missouri Synod. We will secure the approval of the congregation.

5] We have calculated our facility costs to cover mostly utility expenses for heating and air conditioning for the rehearsal and service. The fees charged do not realistically generate income to the congregation, but do help defray maintenance, and utilities.

6] We do not have a custodian on staff, but instead use a custodial service by contract. We would prefer to have the families leave our facilities clean, the way they found them, rather than have us hire a custodian. Our custodial service charges on a contract. We can arrange for you to hire our custodial firm to clean at your expense. As noted, we would prefer that you clean up after you use the facilities and return them to the way they were found.

<b>Sanctuary:</b>	\$400.00	provides sanctuary for a rehearsal, and for the service;
<b>Service Fee:</b>	\$150.00	provides materials to assist in planning your wedding; a Pre-marriage Awareness Inventory is taken, as a basis for the counseling sessions; personal counseling sessions as needed; assistance in the planning the service, materials; printing the service program folder; providing basic candles, and other expendable supplies; and related routine secretarial services.
<b>Organist Fee:</b>	\$200.00	for the rehearsal and service.
<b>Minister Fee:</b>	\$175.00	Provides personal counseling for the couple, as many sessions as needed; rehearsal, and service responsibilities; Pastor waives his fee if couple attends church at Mount Olive regularly on Sundays during the time of counseling period prior to the wedding.

For receptions in our **Fellowship Hall:**

- \$500.00 provides area for a wedding reception, and/or the rehearsal dinner;
- \$100.00 additional if alcoholic beverages are to be served from a bar. This covers the additional wear and tear on the facility. It is understood that the function may **not charge** [a cash bar, where guests purchase beverages.] Bridal party assumes all responsibility and liability.
- \$100.00 additional charge is required to provide for an uniformed police officer at the event when alcoholic beverages are offered. If the officer determines that certain persons have had **too much** to drink, the persons will forfeit vehicle keys. They will be asked to leave by transportation provided at their expense [cab, or private vehicle]. This is to protect against any danger.
- \$100.00 Refundable deposit when the hall is cleaned and returned to the condition it was found in prior to the reception preparations.

All Fees are payable: 50% deposit in advance at the time wedding date is scheduled on the church calendar. The balance is due one week prior to the service.

**REBATE:** To encourage couples who are without a church to attend worship at Mount Olive prior to the wedding, Pastor Ledbetter will waive his fees, up to the maximum charged, for each week the bridal couple personally attends worship together at Mount Olive prior to the service. This provision can greatly reduce out-of-pocket expenses for the bridal couple.